

WASTEWATER TREATMENT FACILITY INFORMATION REQUEST FORM

Please complete this form for each separate wastewater treatment plant:

Wastewater Treatment Facility Owner: _____

Wastewater Treatment Facility Name: _____

VPDES Permit Number: _____

Contact Name/Phone number/email: _____/_____/_____

Type of treatment _____

Permitted Capacity _____ MGD

Average Monthly Discharge for the previous 12 months _____ MGD

Number of days the facility exceeded 80% capacity during the previous 12 months _____

Point of discharge (receiving stream) _____

Permitted discharge limit (if different from plant capacity) _____

Year the facility was constructed _____

Year of the last major upgrade/expansion _____

How is sludge disposed of? _____

What is the predominant maintenance issue experienced by your facility? _____

What are the most significant facility needs? _____

Please list the wastewater collection systems that discharge to the facility:

Collection System	Average daily discharge (GPD) (past 12 months)

Does the facility receive and treat septage? _____

If yes, average number of gallons of septage treated per month? _____ Gallons

Is the facility operated by a private contractor? _____

If so, name of contract operator _____

Number of licensed operators _____ full time ; _____ part time

Please provide the following information (Operator A, B, C may be substituted for names):

Operator Name	License Classification

Please provide the following additional information:

- 1) List of all permit violations over the past 2 years.
- 2) If available, the Capital Improvements Plan (CIP) for the wastewater facility.
- 3) If a CIP does not exist, please provide a detailed list of facility needs.
- 4) Digital copy of any PER or report completed regarding the existing facility or proposed facility extensions in the past 5 years.
- 5) Digital copy of any Asset Management Plan completed within the past 5 years.
- 6) Digital copy of facility construction or as-built drawings.
- 7) Digital copy of operation and maintenance manual.